



**NORTH POINT SENIOR SECONDARY BOARDING SCHOOL**  
**(Arjunpur Branch)**

**General Instructions for Annual Term Examinations 2025-26**

**DAY SECTION**

1. All parents are requested to ensure that their wards appear for the Annual Examination. Under no circumstances any request for repeat of examination will be entertained.
2. Students are required to enter the school premises according to the following schedule: -

**DAY SECTION – SCHEDULE**

(ON 13/2, 16/2, 11/3, 13/3,)

|                               |                       |
|-------------------------------|-----------------------|
| REPORTING TIME –              | 10:30 AM              |
| RELEASING TIME –              | 2:15 PM               |
| ASSEMBLY TIME –               | 10:35 AM              |
| ANSWER SCRIPT DISTRIBUTION –  | 10:55 AM (SHORT BELL) |
| QUESTION PAPER DISTRIBUTION – | 11:00 AM (SHORT BELL) |
| EXAMINATION COMMENCES –       | 11:15 AM (LONG BELL)  |
| EXAMINATION CONCLUDES –       | 2:15 PM (LONG BELL)   |

(ON 18/2, 26/2, 02/3, 05/3, 06/3, 10/3)

|                               |                      |
|-------------------------------|----------------------|
| REPORTING TIME –              | 2:00 PM              |
| RELEASING TIME –              | 5:30 PM              |
| ASSEMBLY TIME –               | 2:00 PM              |
| ANSWER SCRIPT DISTRIBUTION –  | 2:10 PM (SHORT BELL) |
| QUESTION PAPER DISTRIBUTION – | 2:15 PM (SHORT BELL) |
| EXAMINATION COMMENCES –       | 2:30 PM (LONG BELL)  |
| EXAMINATION CONCLUDES –       | 5:30 PM (LONG BELL)  |

3. **It is needless to mention that any unfair means adopted during the examination would be dealt with strict disciplinary action.**
4. No student will be allowed to go to washroom before 1 hour and only once during the examination of 2 and a half hours or 3 hours of examination.
5. During examination period students must carry their **ADMIT CARDS, ID CARDS, SCHOOL DIARY, PEN, PENCIL, ERASER, SHARPENER. ONLY TRANSPARENT WRITING BOARD AND TRANSPARENT PENCIL POUCH ARE** Students are not allowed to carry smart watches, mobile phones, log books and, calculators.
6. There will be no classes on the days of examination and during the entire duration of examination schedule.
7. Any Off days between the examinations will be considered as study leave.
8. Students must ensure that proper examination etiquette must be adhered to:
  - A. **KEEPING OF ID CARD AND ADMIT CARD VISIBLE**
  - B. **PROPER 2" MARGIN SPACE ON THE LEFT-HAND SIDE OF THE COPY/SHEET MUST BE MAINTAINED.**
  - C. **Students must attach all rough sheets (if used) along with answer sheets.**
9. The students should wear proper school uniform during the examination days.

**The above is for strict compliance.**

*Manisha Saha*

Manisha Saha  
(Director)

*Maha Saha*

Maha Saha  
(Principal)

05  
*Subrata Acharya*  
2025

Subrata Acharya  
(Vice principal)